

## SALARY CERTIFICATE/STATUS ENQUIRY

Applicants Name: \_\_\_\_\_

Staff Number: \_\_\_\_\_

Applicants Address: \_\_\_\_\_

Dear Employer,

The Lender is processing a loan application form the above applicant, who has informed us that he/she is currently employed by you.

We would be obliged if, in the strictest confidence, you would supply us with the following:

1. Date of commencement of employment: \_\_\_\_\_
2. Position now held: \_\_\_\_\_
3. PPS Number: \_\_\_\_\_
4. Permanent/Temporary: \_\_\_\_\_
5. Average net monthly: € \_\_\_\_\_
6. Annual Salary or Wages – Basic: € \_\_\_\_\_
7. Commission: G\* R\* Irreg\* € \_\_\_\_\_
8. Bonus: G\* R\* Irreg\* € \_\_\_\_\_
9. Overtime – average per annum G\* R\* Irreg\* € \_\_\_\_\_
10. Is Employee pensionable? \_\_\_\_\_
11. So far as you are able to tell, will he/she continue to be in your service \_\_\_\_\_
12. Is he/she subject to salary scale? If so, what is the maximum of such scale and by what annual increments reached?  
\_\_\_\_\_
13. Is the employee subject to a probationary period? Yes \_\_\_\_\_ No \_\_\_\_\_
14. If yes, please state remaining term of probation? \_\_\_\_\_
15. Location of Employment \_\_\_\_\_


Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Company \_\_\_\_\_

Company Registration Number \_\_\_\_\_

Title/Position \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone and Fax Number \_\_\_\_\_

Date \_\_\_\_\_



Please authenticate with a company seal or stamp

G\* Guaranteed – R\* Regular – Irreg\* Irregular

